

**VILLAGE OF PORT CHESTER  
BOARD OF TRUSTEES**

**Meeting, MONDAY, FEBRUARY 6, 2012**

**6:00 P.M.**

**VILLAGE JUSTICE COURTROOM  
350 North Main Street  
Port Chester, New York**

***AGENDA***

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**I. PRESENTATION:**

1. Presentation from J. Michael Divney, P.E., AICP and John Nolon, Esq., regarding enhancing the compliance process for open planning, zoning and building code violations.

**II. MOTIONS FOR EXECUTIVE SESSION:**

1. Consultation with Special Counsel to discuss the medical, financial, credit or employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person.
2. To discuss the medical, financial, credit or employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person appointed or employed by the Village.
3. Consultation with counsel regarding acquisition of real property.

**III. PRESENTATION:**

1. Port Chester Community Cares Coalition regarding Smoke Free Parks.

**IV. WORK SESSION:**

1. Housing Rehabilitation Program with Rose Noonan of the Housing Action Council
2. Financial Workshop with the Village Treasurer regarding General Fund Revenue / Expense Financial Report for first half of Fiscal Year 2011-2012, Fund Balance Policy and Budget Adjustments.
  - Resolutions
    1. Reserve Fund Balance Policy
    2. Budget adjustments for Fiscal Year 2011-2012

**IV. PUBLIC COMMENTS:**

V. **RESOLUTIONS:**

*Comprehensive Plan*

1. Board of Trustees affirms its intention that the Comprehensive Plan Advisory Committee continues its efforts in recommending an updated Comprehensive Plan.

*Environmental*

1. The Board of Trustees hereby establishes its intent to be lead agency for the Comprehensive Plan.
2. The Board of Trustees hereby establishes its intent to be lead agency for the update to the Local Waterfront Revitalization Plan.

*Finance*

1. Debt Refunding for 2002 & 2003 Bond Issues Series A and 2003 Bond Issues Series B.
2. Closeout of Capital Projects

*Building Department*

1. Authorize the Village Manager to enter into an amendment of the agreement with Emil Antonaccio with regard to consulting services to the Building Department.
2. Amendment to Chapter 175, "Fees" regarding Expedited Search Fee.

*Fire Department*

1. Setting public hearing to consider the advisability of amending Title VI of the Charter of the Village of Port Chester with regard to the Fire Patrol & Rescue Co. No. 1.

*Home Rule Request*

1. Home Rule Request for Hotel Occupancy Tax.

*Senior Nutrition Program*

1. Authorize the Village Manager to submit renewal application to the Westchester County Health Department for permit for food service establishment regarding the Port Chester Nutrition Program at 220 Grace Church Street.

*Utilities*

1. Granting permission to United Water of Westchester, Inc., for the installation of utility poles and ancillary equipment in the Village for their Automatic Meter Reading Infrastructure Project.

**VI. DISCUSSIONS:**

1. Parking (requested by Mayor Pilla)
2. School Zones (requested by Trustee Didden)
3. Budget Operation Guidelines (requested by Trustee Didden)

**VII. CORRESPONDENCE:**

1. From the Port Chester Youth Baseball League requesting permission to hold their Annual Fun Run to be held on April 21, 2012.
2. From Alex Payán resigning from the Waterfront Commission.
3. From Mary Kelley resigning from the Waterfront Commission.

**VIII. APPOINTMENTS:**

1. Appointment of Gene Ceccarelli as full member of the Waterfront Commission.
2. Appointment of Tav Passerelli as full member of the Waterfront Commission.

**IX. REPORTS:**

1. From Reliance Engine & Hose Co. No. 1 on the election to active membership of Augustine Diaz and Marc Pacheco.
2. From Fire Patrol & Rescue C. No. 1 on the election to active membership of Andrew Sposta and Ambrogio Castellana and the resignation of Anthony Cerone.

**X. MINUTES:**

1. Board of Trustees minutes of January 3, 2012 and January 17, 2012

**XI. PUBLIC COMMENTS AND BOARD COMMENTS:**